



# Three Towers

An Alternative Provision Academy

*Expanding Horizons*

## Charging & Remissions Policy

Adopted: June 2020

Review: as required by statutory guidance

## **1. Introduction**

This policy deals with charges to parents / carers. Charges for places commissioned by schools and/or local authorities are dealt with in the commissioning contracts and service level agreements.

## **2. Admissions & Curriculum**

We do not charge parents / carers for admission to Three Towers nor for any activity undertaken during school hours as part of the Curriculum.

## **3. School Meals**

There is no charge for school meals.

## **4. School Trips/Visits & Activities during school time**

When organising activities, trips or visits which enrich the curriculum educational experience of the children, the Governors have decided not to ask for any contribution from parents/carers.

The following is a list of additional activities sometimes organised by the school. This list is not exhaustive:

- visits to museums;
- sporting activities – sometimes involving transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events.

## **5. Residential Visits – charges**

If the academy organises a UK residential visit in school time or mainly school time, which is to provide education directly related to the curriculum, the Governors have decided not to ask for any contribution from parents/carers. There are no plans to offer overseas residential visits, if this changes then this policy will be reviewed to take account of this.

## **6. Out of school clubs & Activities**

The Governors have decided not to ask for any contribution from parents/carers for out-of-school clubs.

## **7. Loss of / Damage to School Property/Buildings**

Where school property/buildings have been wilfully damaged by a learner or parent, TTAPA will charge those responsible for some/all of the cost of repair/replacement. This includes ICT equipment loaned to learners accessing virtual provision.

Where property belonging to a third party has been damaged by a learner, and TTAPA has been charged, we may charge some or all of the cost to those responsible.

Whether or not these charges will be made will be decided by the headteacher and will be dependent on the situation/circumstance.

## **8. Examinations**

Where an external examination has been deliberately missed by a learner, TTAPA may charge parents the examinations fees for the missed exam.

Whether or not these charges will be made will be decided by the headteacher and will be dependent on the situation/circumstance.